



COLLEGE OF LIBERAL ARTS

School of Interdisciplinary Studies

TO: David Reingold, Dean, CLA

FROM: Venetria K. Patton, Head, SIS

DATE: June 20, 2017

RE: SIS Performance Reviews

SIS will continue to review assistant and associate professors every year. The primary committee conducts this review and provides written feedback. The head meets with each faculty member to discuss the review. The review discusses strengths and areas for improvement in research/scholarship/discovery; teaching/learning/ and service/engagement. The overall summary comment provides the committee's sense of progress towards promotion and items of particular concern or interest.

Full professors will be reviewed every three years with 1/3 reviewed each year. This review will be conducted by the head as part of the merit review process. In addition to reporting on the accomplishments of a given year, full professors will provide a paragraph discussing upcoming projects/future plans, so that the current year is put in context with ongoing and planned activities. We expect to revisit this practice as our numbers of full professors increase—at which time we may engage a small committee of full professors to assist the head in this review. Faculty currently receive a merit letter, but this document will be augmented to comment on ongoing productivity and future plans.

College of Liberal Arts

**THINK BROADLY.
LEAD BOLDLY.**

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